



Local Government Act 1972  
**Whalley Parish Council**

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on  
Thursday 18 June 2026 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

**Minutes**

Agenda items should be submitted to the Clerk seven clear days before the meeting.  
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days  
before the meeting.

<b>1.</b>	<b>Chairman's Welcome</b>	
	In the absence of the Chairman, who was attending the Parish Liaison Committee meeting and arrived later, the Vice-Chairman, Cllr Threlfall, chaired the meeting, and welcomed all those present.	2540/26
<b>2.</b>	<b>Attendance &amp; Apologies</b>	
	Present: Cllr Allen, Cllr Ball, Cllr Duckworth, Cllr Mirfin, Cllr Smith, Cllr Threlfall (Chairman). Cllr Highton joined the meeting at 7.55pm. Apologies: Cllr Shaw, Cllr Vickers. In Attendance: Liz Haworth (Clerk), 4 members of the public.	2541/26
<b>3.</b>	<b>Declarations of Interest</b>	
	There were no declarations of disclosable pecuniary, other registrable or non-registrable interests in respect of matters contained in the agenda.	2542/26
<b>4.</b>	<b>To Approve the Minutes of the Previous Parish Council Meeting</b>	
	4.1 It was resolved to approve and confirm the accuracy of the minutes of the Annual Meeting of the Council Thursday 21 May 2026.	2543/26
	4.2 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 21 May 2026.	2544/26
<b>5.</b>	<b>To Receive the Minutes of other Committees</b>	
	5.1 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday receive the minutes of the Planning Committee Thursday 21 May 2026.	2545/26
	5.2 It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday receive the minutes of the Churchyard Committee 16 March 2026.	2546/26

<b>6.</b>	<b>Adjourn the Meeting for Public Discussion</b>	
	<p>The meeting was adjourned for members of the public to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person)</p> <p>The Chairman of WIB asked whether there are any plans in place for preparations relating to the Tour de France and suggested that the village may wish to coordinate its activities.</p> <p>It was also requested that the Parish Council consider adding the spraying of weeds at the front of the Old Grammar School to the Lengthsman's duties.</p> <p>It was reported that the railway is running as normal. New plants have been added to the platform and garden.</p>	<p>2547/26</p> <p>2548/26</p> <p>2549/26</p>
<b>7.</b>	<b>Monthly Financial Report</b>	
	It was resolved to approve and authorise accounts, payments, receipts & balances for June 2026. Since the May report, credit interest of £63.98 was received into the reserve account 29/05/2026.	2550/26
<b>8.</b>	<b>CCTV</b>	
	<p>CCTV has now been installed at the Public Toilets and Bus Station Area. Signage will be displayed.</p> <p>A quote has been requested to upgrade the CCTV camera at The Sands.</p>	2551/26
<b>9.</b>	<b>WPC Council Policies</b>	
	<p>It was resolved to review the below legal, data &amp; compliance policies and confirm them as current and fit for purpose, with no amendments in accordance with the Policy Review Summary.</p> <p>9.1 Data Protection &amp; GDPR Policy</p> <p>9.2 IT Policy</p> <p>9.3 It was resolved to adopt the new CCTV Policy to replace the existing CCTV Policy.</p>	2552/26
<b>10.</b>	<b>WPC Grant Policy</b>	
	It was resolved to review and amend the grant policy terms and frequency to offer twice yearly rounds in April and September. If the budget allocation remains unspent, the council can offer a final call for applications before the financial year end. The council will invite applications this year in September 2026.	2553/26
<b>11.</b>	<b>Speeding Awareness /Traffic Matters</b>	
	<p>There were no updates regarding speed awareness and prevention measures in Whalley.</p> <p>The SPiD report for Mitton Road is expected to be available for review shortly.</p> <p>The next SPiD device will be deployed on Accrington Road.</p>	2554/26
<b>12.</b>	<b>Village Traditional Signposts</b>	
	To receive an update regarding the installation of the traditional visitor signpost. This item will be reviewed at next month's meeting, as the originally proposed	2555/26

	location has since been utilised for the installation of a totem board, and the dimensions of the traditional signpost are not yet known.	
<b>13.</b>	<b>Ongoing/Standing Items</b>	
	<p>To note progress with ongoing matters – not for decision.</p> <p>13.1 Planning Permission Whalley Sports Park - ongoing</p> <p>13.2 QEII Playing Fields and Land Encroachment – Letters were sent advising residents that there is no right of access from their gardens onto Parish Council land and that any unauthorised access must be permanently closed. Update (31/03/2026): A fence has been erected to close the previously open boundary, as requested. Any other unauthorised access points onto the playing field will continue to be monitored.</p> <p>13.3 New Electricity Supply to QEII MUGA – awaiting quotes for work</p> <p>13.4 Wiswell Lane Welcome Sign - ongoing</p> <p>13.5 Whalley In Bloom Plaques (New and change of placement) – to be completed in the next two/three weeks at a weekend.</p> <p>13.6 Tree Report BTC3323 - Queen Elizabeth II Playing Fields – approved- awaiting works to be carried out.</p> <p>13.7 Mitton Road overgrown hedges. LCC will not carry out work until Sept to protect bird nesting season.</p> <p>13.8 Parish Council owned bench numbering – ongoing.</p> <p>13.9 LCC Tree works to the boundary of land at QEII land and A59 bypass – LCC scheduled for July)</p> <p>13.10 Register the bus station land with Land Registry – ongoing.</p> <p>13.11 Carpark on Land South of Accrington Road Whalley-Oakmere Homes (NW) – monitoring.</p>	2556/26
<b>14.</b>	<b>Partnership Meetings</b>	
	<p>To receive reports from <b>Borough/County Councillors</b> and relevant <b>Partnership Meetings</b> impacting the Parish (e.g. LCC, RVBC, LALC, Parish Liaison, Police Partnership).</p> <p>LCC – Cllr Mirfin reported that funding has been secured for flood defence works in Whalley. He has attended meetings with Lancashire County Council, Ribble Valley Borough Council, Highways, and the Environment Agency regarding Broad Lane and the unsatisfactory drainage issues in the area.</p> <p>The effluent discharge has been reported to United Utilities.</p> <p>RVBC Cllr Hindle reported changes to the planning decision-making process at Ribble Valley Borough Council. He advised that some planning applications will now be determined by planning officers under delegated powers, reducing the number of applications considered by the Planning Committee. He further noted that, in some cases, there is no provision for elected Members to call in certain applications for determination by the Planning Committee. Cllr Hindle also raised the consideration of Whalley to preserve the identity of the Ribble Valley after the Local Government Reorganisation.</p> <p>Cllr Highton attended the Parish Liaison meeting and was re-elected chairman for the 2026-27 municipal year. A presentation on Local Government Reorganisation was held. A support grant for Traffic Management Plan Grant Scheme 2026-27</p>	<p>2557/26</p> <p>2558/26</p> <p>2559/26</p>

	(Remembrance Parades) is available. Local Plan update, changes to declaration of interests, community groups directory update.  Cllr Ball reported on the Churchyard Committee meeting. The main wall repairs have been completed with other section being assessed and quoted for repair. Pointing is ongoing at the Almshouses along with the gardening work with the WIB.	2560/26
<b>15.</b>	<b>Reports by Cllrs &amp; Clerk as INFORMATION only – Not for decision</b>	
	<p>Items arising and correspondence received since the last meeting for information only, which may give rise to a future agenda item.</p> <p>15.1 Neighbourhood Alerts/Stay In The Know/Crime Figures for May  15.2 Trading Standards Service - Consumer Alerts  15.3 Whalley Queen St RAG Reports  15.4 NALC/LALC Executive Bulletins and newsletters  15.5 CPRE News Bulletins  15.6 Community Engagement - News items on Websites/Facebook  15.7 Parish Online Newsletter  15.8 LCC - Access for All and Community Nature Fund - funding opportunities for Town and Parish Councils within the Forest of Bowland  15.9 The Aviary License Review  15.10 RVBC - RE: Have your say on Ribble Valley Borough Council's enforcement of dog fouling and control issues  15.11 LCC - Invitation to Participate in the Consultation on the Local Transport Plan (LTP) - Implementation Plan 2026 to 2030  15.12 TTRO- Initial Notification - King Street and Accrington Road, Whalley  15.13 Lancashire Trading Standards Service - Consumer Alerts - June 2026  15.14 LALC Training Courses</p> <p>Cllr Ball reported that the litter bins on Procters Field were overflowing. He also suggested that rail services on the Whalley line would benefit from a direct route to Preston.</p> <p>It was reported that the boundary fence at the QEII Playing Field, which is the responsibility of Lancashire County Council, is damaged and requires replacement. The Clerk will contact Lancashire County Council to report the issue and agree action to be taken.</p>	<p>2561/26</p> <p>2562/26</p>
<b>16.</b>	<b>Next Meeting Date</b>	
	The next meeting date is Thursday 16 July 2026 to be held at Whalley Old Grammar School at 7.30pm in The Calder Room.	2563/26

*Draft Minutes Subject to Confirmation*